

AGENDA
NITRO CITY COUNCIL
FEBRUARY 2, 2016
7:00 pm

CALL TO ORDER: Mayor Dave Casebolt	Recorder Rita Cox
Ward 1 Councilman Al Walls	Ward 2 Councilman Bill Racer
Ward 3 Councilwoman Laurie Elkins	Ward 4 Councilman Andy Shamblin
Councilman at Large Bill Javins	Councilman at Large John Montgomery
Councilwoman at Large Brenda Tyler	

INVOCATION/PLEDGE OF ALLEGIANCE

FUTURE DATES OF COUNCIL: February 16, March 1 and 15

APPROVAL OF COUNCIL MINUTES: January 5, 2016

NEW BUSINESS

SETTLEMENT AGREEMENT WITH CHAZ AND CASSIE BOGGESS/516 DUPONT AVENUE PROPERTY: Mayor Dave Casebolt

~~FEMA HAZARD~~ MITIGATION GRANT PROGRAM: Recorder Rita Cox

SCHEDULING OF 2016-2017 BUDGET MEETINGS: Treasurer John Young

OLD BUSINESS

OFFERS ON SALE OF SURPLUS EQUIPMENT: Recorder Rita Cox

ATTORNEY REPORT: Johnnie Brown

TREASURER REPORT: John Young

MAYOR COMMENTS

COUNCIL COMMENTS

PUBLIC COMMENTS

ADJOURNMENT

NITRO CITY COUNCIL
MINUTES
FEBRUARY 2, 2016

CALL TO ORDER: The meeting was called to order at 7:00 pm with Mayor Dave Casebolt presiding and attending were Recorder Rita Cox, Ward 2 Councilman Bill Racer, Ward 3 Councilwoman Laurie Elkins, Ward 4 Councilman Andy Shamblin, Councilwoman at Large Brenda Tyler, Councilmen at Large John Montgomery and Bill Javins and City Treasurer John Young. Ward 1 Councilman Al Walls and City Attorney Johnnie Brown were not present.

INVOCATION/PLEDGE OF ALLEGIANCE: The Invocation was given by Councilman Andy Shamblin and the Pledge of Allegiance was led by Councilwoman Brenda Tyler.

FUTURE DATES OF COUNCIL: Mayor Casebolt said the future dates of Council are February 16, March 1 and 15.

APPROVAL OF COUNCIL MINUTES: The minutes of the January 19 meeting were not presented.

NEW BUSINESS

SETTLEMENT AGREEMENT WITH CHAZ AND CASSIE BOGGESS/516 DUPONT AVENUE PROPERTY: Mayor Casebolt said that an agreement had been drafted by our city attorney to deal with repayment for demolition of the 516 Dupont Avenue property with a repayment plan of \$108 per month for 60 months. Councilman Racer said he was concerned about not being repaid. Mayor Casebolt said that is what happened on 10th Street with Danny Dixon and a lien was filed against the property. Councilwoman Tyler said that a lien is a good thing to do but it may take years before there is any sale of the property and we could potentially have a lot of money invested in tearing properties down before we are able to be repaid. Mayor Casebolt said the estimate for tearing down the Dupont Avenue property and 1106 11th Street is \$10,750.00. Councilman Javins said we should look at the sales tax money on a quarterly basis and make decisions at that time. COUNCILMAN RACER MADE THE MOTION THAT \$10,750.00 BE ALLOCATED FROM THE CURRENT SALES TAX MONEY TO DEMOLISH 516 DUPONT AVENUE FOR \$6500.00 AND 1106 11TH STREET FOR \$4250.00 AND APPROVE THE SETTLEMENT AGREEMENT WITH CHAZ AND CASSIE BOGGESS. THERE WAS A SECOND BY COUNCILMAN JAVINS AND THE MOTION CARRIED.

FEMA HAZARD MITIGATION GRANT PROGRAM: Recorder Rita Cox told Council that there is to be a public hearing on February 16 at 6:30 in Council Chambers to get public input on participation in the "FEMA Buyout" program for properties that have been flooded. She said that a public hearing is for information and does not mean the city will participate in the program. She urged Council members to notify people that they thought might be interested to attend the hearing.

SCHEDULING OF 2016-2017 BUDGET MEETINGS: COUNCILMAN SHAMBLIN MADE THE MOTION THAT COUNCIL MEET FOLLOWING THE FEBRUARY 16 COUNCIL MEETING TO HEAR FROM DEPARTMENT HEADS FOR 2016-2017 BUDGET PROPOSALS. THERE WAS A SECOND BY COUNCILMAN MONTGOMERY AND THE MOTION CARRIED.

OLD BUSINESS

NITRO HIGH SCHOOL SHOW CHOIR REQUEST TO HOST CARNIVAL: Mayor Casebolt said there was not any new information to present.

OFFERS ON SALE OF SURPLUS EQUIPMENT: The offers on the surplus equipment were distributed and opened. COUNCILMAN SHAMBLIN MADE THE MOTION THAT THERE BE A COMMITTEE FORMED CONSISTING OF COUNCILMAN MONTGOMERY, MAYOR CASEBOLT, RECORDER COX AND A. J. HILL TO LOOK AS THE BIDS AND A MAKE A RECOMMENDATION TO COUNCIL. THERE WAS A SECOND BY COUNCILWOMAN ELKINS AND THE MOTION CARRIED.

ATTORNEY REPORT: Johnnie Brown was absent.

TREASURER REPORT: COUNCILMAN BILL RACER MADE THE MOTION THAT COUNCIL ACCEPT THE TREASURER REPORT WITH A SECOND BY RECORDER RITA COX. THE MOTION CARRIED.

MAYOR COMMENTS: Mayor Casebolt asked Council to look at the proposed MOU with the Fire Department and note the highlighted sections which are the changes. He would like to be prepared to discuss at the next meeting of Council.

COUNCIL COMMENTS: Councilman Racer asked if there had been any progress in looking at a new Police Department. Mayor Casebolt said those who were interested could meet at 2:00 pm on Thursday.

Councilman Bill Javins said he wanted to commend the Nitro Public Works Department on the excellent work done on the city streets during the recent snow storm.

Councilman John Montgomery said the snow removal efforts were excellent and then the same employees worked on Monday to resume trash and garbage pickup while still dealing with the snow. He said he appreciated all the hard work.

Councilwoman Brenda Tyler said the Public Works employees were great and she thanked the Nitro Firemen who worked to clean the St. Paul's Church steps and sidewalks.

Mayor Casebolt said the Public Works employees did a wonderful job and thanked the Nitro Firemen who helped St. Paul's Methodist Church.

PUBLIC COMMENTS

Mark Smith of St. Paul's Church thanked the Nitro Fire Department employees who helped clean the steps and sidewalk. He thanked them for being good neighbors.

ADJOURNMENT

COUNCILMAN ANDY SHAMBLIN MADE THE MOTION THAT THE MEETING ADJOURN. THERE WAS A SECOND BY COUNCILMAN BILL RACER AND THE MOTION CARRIED.

DAVE CASEBOLT, MAYOR

RITA COX, RECORDER

SETTLEMENT AGREEMENT

This Compromise and Release Agreement ("Agreement") is entered into on the ____ day of 2016, by Chaz and Cassie Boggess ("Boggess") and the City of Nitro ("Nitro"), (collectively "Parties"), in regard to the cost of removing a structure from the Boggess property located at 516 Dupont Avenue, Nitro, West Virginia, 25143 ("subject property").

The purpose of this agreement is to provide for certain payments in full settlement and discharge of Nitro's immediate right to collect and recover the costs it incurred in removing the structure from the Boggess property.

The parties agree and understand the following:

On or about the ____ day of January, 2016, Nitro City officials, employees, and/or agents will lawfully and rightfully enter onto the Boggess property and remove a structure therefrom. In doing so, Nitro will incur substantial costs, totaling six thousand five hundred dollars (\$6,500.00).

By statute and ordinance, Nitro may lawfully and rightfully collect the above-stated amount in full, for reimbursement for the full amount of costs incurred in removing the Boggess property structure.

CONSIDERATION

The parties provide the following good and valuable consideration, the receipt and sufficiency of which is hereby fully acknowledged by both parties:

Boggess agrees to pay the City of Nitro six thousand five hundred dollars (6,500.00) in sixty (60) monthly installments of one hundred eight and 33/100 dollars (\$108.33), beginning the first day of the _____, 2016, and the last payment occurring on the first day of _____ 2021.

Nitro, providing full and adequate consideration and in exchange for the above, hereby agrees to accept the amount owed, and relinquishes its statutory and ordinance right to immediately lawfully collect the full cost of removal of the structures (\$6,500.00), so long as Boggess completes scheduled payments and adheres to the terms set forth herein. Nitro expressly reserves its right to collect the full amount owed should Boggess fail to complete payments as set forth herein and on a timely basis.

TERMS

The installment payments, in the amount listed above, shall be made payable to the City of Nitro and are due on the first day of each month, beginning on the 1st day of _____ 2016. Any payment not received by the 5th day of the month shall be deemed a late payment. The parties hereby incorporate by reference, as if fully set forth herein, the attached Schedule of Payments (attached hereto as "Exhibit 1"), which sets forth the due date of each payment.

The parties hereby agree that the full unpaid balance amount, six thousand five hundred dollars (\$6,500.00) less any payments made, shall become immediately due upon any installment payment becoming thirty (30) days past due. Furthermore, the parties agree further that in any event any installment payment is thirty (30) days past due, the City shall have the right to collect the entire six thousand five hundred dollars (\$6,500.00).

The parties agree and understand that the City of Nitro, pursuant to its authority in the West Virginia Code and the City of Nitro Ordinances, will place a lien against the subject property that reflects all costs incurred by the City of Nitro for repairing, altering, removing, and/or demolishing the structure. Upon receipt of the final installment payment, the City of Nitro shall take all necessary steps to extinguish the lien in a reasonable time period and in accordance with applicable West Virginia Code provisions.

Any amounts due under this agreement may be prepaid in whole or in part at any time without penalty or premium. Any amount paid above the scheduled installment due shall be applied to future scheduled payments, beginning with the latest scheduled payment.

The parties expressly agree and understand that if all or any part of Boggess' interest in the property is sold, transferred, mortgaged, or otherwise conveyed, voluntarily or involuntarily, either while Boggess is living or upon the death of Boggess, then Boggess, his heirs, executors, or representatives shall: (1) provide written notice by certified mail to the City of Nitro within thirty (30) days of any such said, transfer, mortgage, or other conveyance; and (2) pay the entire remaining balance owed at the time of any such sale, transfer, mortgage, or other conveyance.

The rights and remedies of the Parties are cumulative, not exclusive, and are in addition to all other rights and remedies available to the Parties at law or equity. Failure of Nitro to exercise any right or remedy at any time shall not be a waiver of the right to exercise any right or remedy on future occasion.

The Parties hereby acknowledge that they have read this Agreement and understand all of its terms, and that this agreement is executed voluntarily, without duress, and with full knowledge of its legal significance.

It is expressly understood and agreed that this Agreement is entered into in the State of West Virginia, and the Agreement and any rights, remedies, or obligations provided for in this Agreement shall be construed and enforced in accordance with the laws of the State of West Virginia.

If any provision of the Agreement shall be invalid or unenforceable, the remaining provisions shall remain in full force and effect.

It is expressly understood and agreed that this Agreement contains the entire Agreement between the Parties and contains all the terms and conditions agreed to. All such terms and conditions are contractual and not more recital. This Agreement may not be supplemented or amended except in a subsequent writing signed by all Parties.

IN WITNESS THEREOF, Chaz and Cassie Boggess have hereunto affixed their signature this _____ day of _____, 2016.

Chaz Boggess

Cassie Boggess

STATE OF WEST VIRGINIA,
COUNTY OF _____, to wit,

On this _____ day of _____, personally before me, appeared Chaz and Cassie Boggess and known to me to be the same persons described herein and who executed the above Settlement Agreement and who acknowledged to me that they executed the same.

My Commission expires: _____.

NOTARY PUBLIC

IN WITNESS THEREOF, City of Nitro Representative has hereunto affixed his signature this _____ day of _____, 2016.

City of Nitro Representative

STATE OF WEST VIRGINIA,
COUNTY OF _____, to wit,

On this _____ day of _____ 2016, personally before me appeared City of Nitro Representative _____ and known to me to be the same persons described herein and who executed the above Settlement Agreement and who acknowledged to me that it executed the same.

My Commission expires: _____.

NOTARY PUBLIC



Notice of Public Meeting

The City of Nitro will hold a public meeting on February 16, 2016 at 6:30 pm prior to the next regularly scheduled City Council meeting to discuss the Hazard Mitigation Grant Program, commonly known as the FEMA "Buyout Program" for those who have flooded in the past. The meeting will be in the Nitro City Council Chambers located on 20th Street and 2nd Avenue, Room 114, Nitro, WV 25143. For more information contact Ron King at 304-755-0703



FEMA

Fact Sheet

Federal Insurance and Mitigation Administration

FY15 Hazard Mitigation Assistance Guidance



Hazard Mitigation Assistance Guidance

Hazard Mitigation Grant Program, Pre-Disaster Mitigation Program, and Flood Mitigation Assistance Program

February 27, 2015



FEMA

Federal Emergency Management Agency
Department of Homeland Security
500 C Street, S.W.
Washington, DC 20472

Overview

The Hazard Mitigation Assistance (HMA) Guidance is a comprehensive document that details the specific criteria of the three HMA programs: the Hazard Mitigation Grant Program (HMGP), the Pre-Disaster Mitigation (PDM) program, and the Flood Mitigation Assistance (FMA) program. The guidance consolidates each program's eligibility information and outlines the common elements and unique requirements among the grant programs so that Federal, state, tribal, and local officials can easily identify key similarities and differences between the programs. The following sections provide more details on the key changes included in the fiscal year 2015 (FY15) update of the HMA Guidance. These enhancements will promote resilience and speed up application review and project implementation.

Key Changes:

Climate Change / Resilience Incorporation

- The Guidance encourages communities to become more resilient and to incorporate climate change considerations in their project scoping and development.
- The benefit-cost analysis allows for the incorporation of additional benefits into the calculations, such as the benefits of sea level rise mitigation, and environmental benefits associated with the acquisition of properties in green open space and riparian areas.
- Applicants and subapplicants can utilize the HMGP 5 Percent Initiative to incorporate disaster-resistant building codes.
- The Guidance promotes the inclusion of mitigation strategies that foster community resilience and smart development growth within mitigation plans.

Title 2 of the Code of Federal Regulations Part 200 (Super Circular) Updates

- The Office of Management and Budget is streamlining the Federal Government's Administrative Requirements, Cost Principles, and Audit Requirements for Federal Awards into a consolidated set of regulations, also referred to as the Super Circular.
- New terminology has been introduced, including pass-through entity, recipient, subrecipient, non-Federal entity, award, and subaward.
- HMA federal funds, or funds used to meet HMA cost-share requirements, may not be used as a cost share for other federal awards, lobbying, or intervention in federal regulatory or adjudicatory proceedings.

Streamlined HMA Program Delivery

- The HMGP lock-in is the amount of HMGP funding available for a given disaster and is determined at 12 months after the disaster declaration. The Guidance promotes a greater level of consistency and

transparency in the process of requesting a revised lock-in after 12 months.

- The Guidance describes the importance of accurate budgeting and forecasting in the Spend Plan for Presidential major disasters declared after October 30, 2013 for the HMGP.
- Changes to the HMGP Quarterly Progress Report have been incorporated, and hard copies are no longer accepted for the HMGP.
- The Period of Performance for the PDM program has increased from 24 months to 36 months.
- The FMA program allows Technical Assistance grants.

Frontloading Enhancements

- FEMA encourages applicants and subapplicants to take a comprehensive approach in the early stages of project identification and development.
- Frontloading, or early consideration of critical factors, such as the Americans with Disabilities Act (ADA) requirements, leveraging other funding programs, critical actions, and resilience, is key to designing successful projects.
- The significance of early Environmental Planning and Historic Preservation (EHP) considerations is clearly outlined in the project scoping and development process.

Inclusive Mitigation (Americans with Disabilities Act)

- FEMA encourages applicants and subapplicants to consider the needs and requirements of populations with disabilities as HMA projects are scoped and developed.
- Safe room construction should consider proximity of location to affected populations and ensure facilities within the safe room comply with the ADA regulations.

Mitigation Planning Clarification

- The Guidance clarifies mitigation plan requirements for statewide projects (e.g., safe room construction).
- States are required to update their mitigation plans every five years, not every three years as indicated in the *Federal Register* at [79 FR 22873](#).
- FEMA promotes mitigation strategies to address climate change, resilience, and smart growth development.

Incorporated Policy Memos

- FEMA has developed numerous policy memos that are incorporated into the HMA Guidance. These include:
 - A new methodology for calculating the benefit-cost ratio for the acquisition of properties in landslide hazard areas with a threat of catastrophic slope failure within five years of application development.
 - A new, expedited methodology for calculating the benefit-cost ratio for residential hurricane wind retrofit projects. If a proposed wind retrofit project costs less than the pre-identified benefits, the project will be considered cost effective.

Job Aids and Resources

- FEMA developed 23 job aids and resources to assist in HMA program delivery, some examples are:
 - “Homeowner’s Guide to the Hazard Mitigation Grant Program” to answer some common questions that homeowners have about implementing post-disaster projects.
 - “Federally-Recognized Tribes and the Hazard Mitigation Grant Program – Option to Submit as an Applicant or Subapplicant” to discuss benefits and responsibilities of federally-recognized tribes if they become an applicant or subapplicant.
 - “Resilience and Climate Change Adaptation” to discuss FEMA programs designed to promote community resilience.
 - “Closeout Toolkit” which includes FAQs and a checklist to help recipients prepare for subaward closeout activities.
 - “Section 106 Process Under the National Historic Preservation Act” flowchart and “NEPA Flowchart for HMA Projects” to help applicants understand their responsibilities, FEMA decision points, and potential outcomes while undergoing a Section 106 review.



State of West Virginia

Glen B. Gainer III

State Auditor

Office of the State Auditor
Local Government Services
200 West Main Street
Clarksburg, West Virginia 26301

Toll Free: (877) 982-9148
Telephone: (304) 627-2415
Fax: (304) 627-2417
www.wvsao.gov

January 26, 2016

TO: ALL MUNICIPAL GOVERNMENTS
STATE OF WEST VIRGINIA

RE: LEVY ESTIMATE (BUDGET) 2016-2017

In accordance with W. Va. Code § 11-8-14, as amended, each municipal governing body is required to submit an estimate of revenues and expenditures to the State Auditor for approval. We have posted on our web site the official Levy Estimate-Budget Document prescribed by the State Auditor.

We have continued to refine and improve our procedures which will cut down on the amount of paper being exchanged between our offices and further automate the budget process. If this electronic format is completed correctly, it will automatically perform several checks and alert you of some potential errors or omissions. **In order for the formulas to work correctly it is imperative that you begin filling out the worksheet at the very beginning.**

The instructions for the electronic file are a part of the budget document that you will download from our website. These procedures will also be covered in our "Municipal Budget Workshops."

The budget may be submitted to our office for approval via email. Submitting the budget via email will facilitate the approval process and allow us to respond to you more quickly. **There is a certification statement included in the budget that still must be completed with a signature and mailed, faxed or scanned and emailed to our Clarksburg office.**

SEQUENCE OF EVENTS

A THOROUGH STUDY OF THE FORMS AND CAREFUL PREPARATION OF THE BUDGET DOCUMENT WILL SAVE TIME, LABOR, AND INCONVENIENCE TO ALL CONCERNED. YOUR ATTENTION TO THE FOLLOWING SUGGESTIONS WILL PROVE HELPFUL.

BUDGET MEETINGS:

Between March 7 and March 28 of each year the municipal governing body must meet to construct the budget for the next fiscal year. During this period every elected official, governmental agency, and organization seeking financial support, should appear before the city council to list the projected requirements for the coming year.

PUBLICATION OF BUDGET DOCUMENT:

After the governing body adopts the Budget, the entity must begin publication. The Budget Document must be published once a week for two consecutive weeks in TWO (2) newspapers of general circulation and of opposite politics published in the area. If the area has only one such newspaper, publish in only that newspaper for two weeks.

AUDIT AND REVIEW BY THE STATE AUDITOR:

The State Auditor's Office will audit and review the Budget Document. Prior to the third Tuesday in April, the Auditor's Office will notify the entity by letter of the results of this audit and review. **If the auditor's office requires any changes, these changes must be made immediately and the auditor's office notified of the changes.**

LAYING THE LEVY:

Each entity **MUST MEET** on the **THIRD TUESDAY IN APRIL**, to officially lay the levy. This entails the hearing of objections and the adoption of the levy rates to be used during the next fiscal year. An original certified copy of the Levy Order and Rate Sheet must be mailed to the State Auditor's Local Government Services Division within three (3) days after the third Tuesday in April.

SEQUENCE OF EVENTS

SUBMITTING BUDGET:

One certified copy of the Budget Document must be mailed or emailed to the State

**West Virginia State Auditor's Office
Local Government Services
200 West Main Street, Clarksburg, West Virginia 26301**

or emailed to:

lgs@wvsao.gov

NOTICE OF CHANGES TO YOUR BUDGET REVISION

We have processed the enclosed budget revision and have made some adjustment(s).
Please review the highlighted changes and compare them to your records.

If you agree with these changes, please make the needed changes in your financial records.

If these change(s) do not meet with your approval, please notify this office immediately

Ora Ash, Director
 West Virginia State Auditor's Office
 200 West Main Street
 Clarksburg, WV 26301
 Phone: 627-2415 ext. 5114
 Fax: 627-2417

REQUEST FOR REVISION TO APPROVED BUDGET

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER

2016

FY

General

FUND

4

REV. NO.

1

PG. OF NO.

City of Nitro
 GOVERNMENT ENTITY

PO Box 308
 STREET OR PO BOX

Municipality
 Government Type

Nitro WV
 CITY ZIP CODE

Person To Contact Regarding
 Budget Revision: **John H Young**
 Phone: **304 755-0702**
 Fax: **304 755-7502**

REVENUES: (net each acct.)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
369	Contributions from other Funds - Must Provide Explanation below	227,000		164,100	62,900
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Revenues (ALL PAGES)

-164,100

Explanation for Account # 378, Municipal Specific:

Explanation for Account # 369, Contributions from Other Funds:

EXPENDITURES: (net each account category)

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
750	Streets and Highways	373,794		139,100	234,694
980 979	Social Sev. Culture and Recreation	128,000		25,000	103,000
	#N/A 979 has 0 balance.				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

NET INCREASE/(DECREASE) Expenditures

-164,100

APPROVED BY THE STATE AUDITOR

BY: *Ora Ash/Keren* 1/21/2016
 Director, Local Government Services Division Date

AUTHORIZED SIGNATURE OF ENTITY

APPROVAL DATE

[Signature] 1/20/16

**City Of Nitro FY Current
Check Register
For the Period From Jan 1, 2016 to Jan 31, 2016**

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
ach010416	1/4/16	TRANSFER TO P./R	001-101-00	
ach1416	1/4/16	TRANSFER TO P./R	001-101-00	30,000.00
44011	1/5/16	PEOPLES FEDERAL	001-101-05	1,531.25
44012	1/5/16	CAPITOL CITY LOD	001-101-05	237.40
44013	1/5/16	NITRO FIREMEN'S P	001-101-05	2,159.36
44014	1/5/16	POLICEMEN'S PEN	001-101-05	3,362.76
44015	1/5/16	NITRO FIREFIGHTE	001-101-05	10.00
44016	1/5/16	NITRO FIREFIGHTE	001-101-05	252.00
C76276	1/6/16	DEPT OF HEALTH &	001-101-05	676.63
44340357	1/7/16	HUNTINGTON BANK	001-101-05	25,410.32
81404483	1/7/16	HUNTINGTON BANK	001-101-05	76.46
ach010716	1/7/16	TRANSFER TO A/P	001-101-00	10,000.00
ach010816	1/8/16	TRANSFER TO A/P	001-101-00	25,000.00
44017	1/8/16	AIRGAS USA, LLC	001-101-05	26.00
44018	1/8/16	AMERHEALTH CAU	001-101-05	12,567.14
44019	1/8/16	APPALACHIAN PO	001-101-05	6,081.42
44020	1/8/16	CENTER FOR EDUC	001-101-05	159.00
44021	1/8/16	CHARLESTON PRO	001-101-05	450.00
44022	1/8/16	COLONIAL LIFE INS	001-101-05	48.65
44023	1/8/16	CUSTOM DETAIL O	001-101-05	80.00
44024	1/8/16	DUTCH MILLER DO	001-101-05	38.00
44025	1/8/16	ERIE FAMILY LIFE I	001-101-05	44.00
44026	1/8/16	FRED PRYOR SEMI	001-101-05	455.00
44027	1/8/16	GRESHAM PLBG &H	001-101-05	1.85
44028	1/8/16	INTERNATIONAL C	001-101-05	135.00
44029	1/8/16	KANAWHA COUNTY	001-101-05	11.00
44030	1/8/16	KANAWHA/CHARLE	001-101-05	2,400.00
44031	1/8/16	KEVINS AUTO BOD	001-101-05	250.00
44032	1/8/16	KOMAX	001-101-05	8.78
44033	1/8/16	LEONARDS ELECTR	001-101-05	49.20
44034	1/8/16	NEOPOST USA INC	001-101-05	151.20
44035	1/8/16	NITRO FLOWER SH	001-101-05	105.00

**City Of Nitro FY Current
Check Register
For the Period From Jan 1, 2016 to Jan 31, 2016**

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
44036	1/8/16	NITRO LIBRARY	001-101-05	47.68
44037	1/8/16	NITRO REGIONAL	001-101-05	320.40
44038	1/8/16	NORTHERN SAFET	001-101-05	27.97
44039	1/8/16	POSTMASTER	001-101-05	225.00
44040	1/8/16	PULLIN, FOWLER, B	001-101-05	3,500.00
44041	1/8/16	RESAIII	001-101-05	175.00
44042	1/8/16	RETIREE HEALTH B	001-101-05	13,472.60
44043	1/8/16	SUTPHEN CORPOR	001-101-05	61.00
44044	1/8/16	WASTE MANAGEME	001-101-05	162.50
44045	1/8/16	WASHINGTON NATI	001-101-05	560.95
44046	1/8/16	APPAREL SEWN RI	001-101-05	6,607.71
44047	1/8/16	VOID	001-101-05	
44048	1/8/16	VOID	001-101-05	
44049	1/8/16	VOID	001-101-05	
44050	1/8/16	WV AMERICAN WA	001-101-05	1,191.84
108	1/8/16	CECIL I WALKER M	004-101-00	9,330.00
44051	1/8/16	USA MARTIAL ARTS	001-101-05	129.00
44052	1/8/16	STACEY ABSHIRE	001-101-05	25.00
44053	1/8/16	JUANITA AGUIRRE	001-101-05	50.00
109	1/11/16	CITY OF NITRO	004-101-00	8,100.00
ach011116	1/11/16	TRANSFER TO A/P	001-101-00	25,000.00
ach011216	1/12/16	TRANSFER TO A/P	001-101-00	8,000.00
0-678-606-336	1/13/16	WEST VIRGINIA ST	001-101-05	7,557.00
44054	1/14/16	FOOD PANTRY	001-101-05	75.00
ACH-TIER II	1/14/16	WV PUBLIC EMPLO	001-101-05	174.53
ACH-TIER II1	1/14/16	WV PUBLIC EMPLO	001-101-05	77.56
ACH-TIER I	1/14/16	WV PUBLIC EMPLO	001-101-05	8,195.95
ACH-TIER I 2	1/14/16	WV PUBLIC EMPLO	001-101-05	2,731.97
90129049	1/14/16	HUNTINGTON BANK	001-101-00	2,660.00
02262527	1/14/16	HUNTINTON BANKS	001-101-00	970.00
	1/15/16	HUNTINGTON NATI	004-101-00	3,609.11
44055	1/15/16	Department of Motor	001-101-05	30.00

**City Of Nitro FY Current
Check Register
For the Period From Jan 1, 2016 to Jan 31, 2016**

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
44056	1/15/16	POSTMASTER	001-101-05	1,662.90
ach011516	1/15/16	TRANSFER TO A/P	001-101-00	7,000.00
ach011516a	1/15/16	TRANSFER TO P./R	001-101-00	25,000.00
ach011916	1/19/16	TRANSFER TO P./R	001-101-00	27,000.00
44057	1/19/16	PEOPLES FEDERAL	001-101-05	1,531.25
44058	1/19/16	CAPITOL CITY LOD	001-101-05	237.40
44059	1/19/16	NITRO FIREMEN'S P	001-101-05	2,027.05
44060	1/19/16	POLICEMEN'S PEN	001-101-05	3,138.94
44061	1/19/16	NITRO FIREFIGHTE	001-101-05	252.00
44062	1/19/16	NITRO FIREFIGHTE	001-101-05	28.00
C77034	1/19/16	DEPT OF HEALTH &	001-101-05	676.63
61889553	1/19/16	HUNTINGTON BANK	001-101-05	24,075.81
44063	1/20/16	POSTMASTER	001-101-05	1,000.00
ach012016	1/20/16	TRANSFER TO P./R	001-101-00	10,000.00
ach012016ap	1/20/16	TRANSFER TO A/P	001-101-00	50,000.00
44064	1/20/16	WV PEIA	001-101-05	34,557.96
111	1/20/16	FIREMENS PENSIO	004-101-00	11,132.20
112	1/20/16	POLICEMEN'S PEN	004-101-00	11,947.74
ach012116	1/21/16	TRANSFER TO A/P	001-101-00	30,000.00
ach012116ff	1/21/16	Transfer to Fire Fee	001-101-00	125.00
44065	1/21/16	UNITED BANKCARD	001-101-05	20,498.45
44066	1/21/16	DANNY DAWSON	001-101-05	225.00
1335	1/21/16	UNITED BANKCARD	001-101-16	82.66
1336	1/21/16	DANNY DAWSON	001-101-16	355.00
	1/23/16	HUNTINGTON NATI	004-101-00	1,342.43
ach012516	1/25/16	TRANSFER TO A/P	001-101-00	40,000.00
ACH 1-19-16	1/26/16	VOYA FINANCIAL	001-101-05	715.00
ACH 1-5-17	1/26/16	VOYA FINANCIAL	001-101-05	715.00
44067	1/26/16	FREDA NEAL	001-101-05	25.00
ach012716	1/27/16	Transfer to Fire Fee	001-101-00	1,093.50
ach012716thf	1/27/16	THF TRANSFER	001-101-00	27.45
1337	1/27/16	THE NITRO CVB, IN	001-101-16	7,615.92

**City Of Nitro FY Current
Check Register
For the Period From Jan 1, 2016 to Jan 31, 2016**

Filter Criteria includes: 1) Accounts Payable only. Report order is by Date.

Check #	Date	Payee	Cash Account	Amount
44068	1/28/16	COMMERCIAL INS	001-101-05	33,380.30
acj012816	1/28/16	TRANSFER TO A/P	001-101-00	20,000.00
1032	1/28/16	SMART POWER	001-101-20	3,381.27
44028V	1/28/16	INTERNATIONAL C	001-101-05	-135.00
ach012916	1/29/16	TRANSFER TO P./R	001-101-00	35,000.00
44069	1/29/16	AMERICAN GENER	001-101-05	713.88
44070	1/29/16	APPALACHIAN PO	001-101-05	3,385.56
44071	1/29/16	AT&T MOBILITY	001-101-05	1,394.46
44072	1/29/16	COLONIAL LIFE INS	001-101-05	97.30
44073	1/29/16	CONSECO LIFE INS.	001-101-05	47.67
44074	1/29/16	DIRECTV	001-101-05	118.93
44075	1/29/16	LUMOS NETWORKS	001-101-05	2,110.58
44076	1/29/16	FRONTIER	001-101-05	304.50
44077	1/29/16	JEFF DORSEY	001-101-05	30.00
44078	1/29/16	JOSH CONRAD	001-101-05	90.00
44079	1/29/16	KANAWHA COUNTY	001-101-05	11.00
44080	1/29/16	MAYOR DAVID CAS	001-101-05	92.47
44081	1/29/16	MOUNTAINEER GA	001-101-05	1,167.20
44082	1/29/16	SUDDENLINK	001-101-05	208.56
44083	1/29/16	US BANK EQUIPME	001-101-05	537.49
44084	1/29/16	WASTE MANAGEME	001-101-05	323.57
1339	1/29/16	DYNAMIC GRAPHIC	001-101-16	100.00
1033	1/29/16	DAVIS HEATING & C	001-101-20	2,200.00
44085	1/29/16	CHANNING ROBINS	001-101-05	30.00
44086	1/29/16	JAKOB HARDMAN	001-101-05	20.00
113	1/29/16	MICHAEL BAKER C	004-101-00	17,980.00
114	1/29/16	POLICEMEN'S PEN	004-101-00	5,973.87
1003	1/29/16	BAKER & TAYLOR J	003-101-00	533.70
1034	1/29/16	ALL AMERICAN FIR	001-101-20	1,123.66
Total				<u>669,154.4</u>

**City Of Nitro FY Current
Aged Payables
As of Jan 31, 2016**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Summary Format.

Vendor ID Vendor Contact Telephone 1	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
ABBWRE ABBOTT'S WRECKER S	150.00				150.00
AFLAC AFLAC	593.54				593.54
AGSTEN AGSTEN CONSTRUCIO		5,479.94			5,479.94
AIRGAS AIRGAS USA, LLC A/P JOHN JOHNSON 678-903-7771	158.25				158.25
CAPCIT CAPITOL CITY LODGE #	500.00				500.00
CHAPRO CHARLESTON PROFES	100.00				100.00
CITNAT CITY NATIONAL BANK	1,810.26				1,810.26
DOMWOO DOMINIQUE WOODRIN	175.00				175.00
ERIFAM ERIE FAMILY LIFE INS	44.00				44.00
FONALITY FONALITY INC	25,746.74				25,746.74
FROCOMM FRONTIER	345.48				345.48
IPMAHR IPMA-HR	1,059.00				1,059.00
KANBRI				-0.01	-0.01

**City Of Nitro FY Current
Aged Payables
As of Jan 31, 2016**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Summary Format.

Vendor ID Vendor Contact Telephone 1	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
KANAWHA BRICK AND					
METLIF METLIFE INSURANCE	125.69				125.69
MOUGAS MOUNTAINEER GAS CO	233.41				233.41
OFFTRE OFFICE OF ST TREASU	140.00				140.00
PETPROFLEET PETROLEUM PRODUCT	88.50				88.50
REGJAI WV REGIONAL JAIL AU	386.00				386.00
RETHERA RETIREE HEALTH BENE	14,066.90				14,066.90
WAGEWORKS WAGEWORKS	192.00				192.00
WASNAT WASHINGTON NATION 844-877-6907	560.95				560.95
WESVIRTAX WEST VIRGINIA STATE 304-558-3333	7,822.00				7,822.00
WV ASSOC WV ASSOCIATION OF C PATTI HAMILTON	1,896.00				1,896.00
WVAMER WV AMERICAN WATER	2,591.28				2,591.28
WVMUNLE WV MUNICIPAL LEAGU	592.50				592.50

**City Of Nitro FY Current
Aged Payables
As of Jan 31, 2016**

Filter Criteria includes: 1) Includes Drop Shipments. Report order is by ID. Report is printed in Summary Format.

Vendor ID	0 - 30	31 - 60	61 - 90	Over 90 days	Amount Due
Vendor					
Contact					
Telephone 1					
WVPEIA	34,933.96				34,933.96
WV PEIA					
Report Total	94,311.46	5,479.94		-0.01	99,791.39

**City Of Nitro FY Current
General Ledger
For the Period From Dec 1, 2015 to Dec 31, 2015**

Filter Criteria includes: 1) IDs from 001-409-101-00 to 001-409-568-00. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
001-409-101-00 Salaries (Mayor)	12/1/15			Beginning Balance			16,076.83
	12/8/15	DIRDPE65	PRJ	David A. Casebolt	1,461.53		
	12/22/15	DIRDEP66	PRJ	David A. Casebolt	1,461.53		
				Current Period Cha	2,923.06		2,923.06
	12/31/15			Ending Balance			18,999.89
001-409-104-00 FICA Tax	12/1/15			Beginning Balance			1,229.80
	12/8/15	DIRDPE65	PRJ	David A. Casebolt	21.19		
	12/8/15	DIRDPE65	PRJ	David A. Casebolt	90.61		
	12/22/15	DIRDEP66	PRJ	David A. Casebolt	21.19		
	12/22/15	DIRDEP66	PRJ	David A. Casebolt	90.61		
				Current Period Cha	223.60		223.60
	12/31/15			Ending Balance			1,453.40
001-409-105-00 Health Insurance	12/1/15			Beginning Balance			3,180.96
	12/1/15	distribute H	GEN	distribute hsa first	170.83		
	12/1/15	120115	PJ	WV PEIA	418.00		
	12/1/15	120115	PJ	RETIREE HEALTH	163.00		
	12/8/15	DIRDPE65	PRJ	David A. Casebolt		4.29	
	12/8/15	120815	PJ	HSA BANK	1,025.00		
	12/22/15	DIRDEP66	PRJ	David A. Casebolt		4.29	
	12/29/15	122915	PJ	WV PEIA	418.00		
	12/29/15	122915	PJ	RETIREE HEALTH	163.00		
				Current Period Cha	2,357.83	8.58	2,349.25
	12/31/15			Ending Balance			5,530.21
001-409-106-00 Retirement	12/1/15			Beginning Balance			2,184.98
	12/8/15	ACH TIER	CDJ	WV PUBLIC EMPL	394.61		
				Current Period Cha	394.61		394.61
	12/31/15			Ending Balance			2,579.59
001-409-211-00 Telephone	12/1/15			Beginning Balance			125.56
	12/4/15	120415	PJ	LUMOS NETWORK	32.69		
				Current Period Cha	32.69		32.69
	12/31/15			Ending Balance			158.25
001-409-213-00 Electric	12/1/15			Beginning Balance			29.26
	12/31/15			Ending Balance			29.26
001-409-214-00 Travel	12/1/15			Beginning Balance			284.77
	12/4/15	120415	PJ	MAYOR DAVID CA	107.41		
				Current Period Cha	107.41		107.41
	12/31/15			Ending Balance			392.18
001-409-226-01 Workers Compensatio	12/1/15			Beginning Balance			58.90
	12/1/15	Commercia	GEN	Allocate W Comp I	11.78		
				Current Period Cha	11.78		11.78
	12/31/15			Ending Balance			70.68
001-409-341-00 Department Supplies	12/1/15			Beginning Balance			514.23
	12/4/15	50294,502	PJ	KANAWHA VALLE	308.40		

**City Of Nitro FY Current
General Ledger
For the Period From Dec 1, 2015 to Dec 31, 2015**

Filter Criteria includes: 1) IDs from 001-409-101-00 to 001-409-568-00. Report order is by ID. Report is printed with shortened descriptions and in Detail Format.

Account ID Account Description	Date	Reference	Jrnl	Trans Description	Debit Amt	Credit Amt	Balance
	12/17/15	MAYOR 12	PJ	UNITED BANKCA	9.63		
	12/17/15	MAYOR 12	PJ	UNITED BANKCA	37.63		
				Current Period Cha	355.66		355.66
	12/31/15			Ending Balance			869.89
001-409-568-00	12/1/15			Beginning Balance			1,220.47
Other Contributions	12/4/15	120415	PJ	NITRO FLOWER S	105.00		
	12/29/15	44009	CDJ	ROBERT PAULEY	100.00		
				Current Period Cha	205.00		205.00
	12/31/15			Ending Balance			1,425.47

City Of Nitro FY Current
Income Statement
For the Six Months Ending December 31, 2015

	Current Month Actual	Current Month Budget	Current Month LY	Year to Date Current Year	Year to Date Budget	Year to Date LY	2015/16 Budget	Balance
Mayor Expenses								
Salaries (Mayor)	2,923.06	3,343.00	2,923.06	18,999.89	20,058.00	18,999.89	\$ 40,114.00	\$ 21,114.11
FICA Tax	223.60	256.00	223.60	1,453.40	1,536.00	1,453.40	\$ 3,069.00	\$ 1,615.60
Health Insurance	2,349.25	814.00	757.77	5,530.21	4,884.00	5,556.59	\$ 9,770.00	\$ 4,239.79
Retirement	394.61	451.25	409.23	2,579.59	2,707.50	2,674.60	\$ 5,415.00	\$ 2,835.41
Telephone	32.69	36.00	29.96	158.25	216.00	227.40	\$ 432.00	\$ 273.75
Printing - calendar	0.00	491.00	0.00	0.00	2,946.00	0.00	\$ 5,891.00	\$ 5,891.00
Electric	0.00	0.00	0.00	29.26	0.00	0.00	\$ -	\$ (29.26)
Travel	107.41	100.00	122.27	392.18	600.00	511.61	\$ 1,200.00	\$ 807.82
Dues	0.00	31.00	0.00	0.00	186.00	0.00	\$ 375.00	\$ 375.00
Workers Compensation	11.78	13.00	11.78	70.68	78.00	70.68	\$ 150.00	\$ 79.32
Unemployment Compensation	0.00	15.00	0.00	0.00	90.00	0.00	\$ 175.00	\$ 175.00
Department Supplies	355.66	38.00	42.38	869.89	228.00	178.48	\$ 450.00	\$ (419.89)
City Calendar	0.00	417.00	0.00	0.00	2,502.00	0.00	\$ 5,000.00	\$ 5,000.00
Other Contributions	205.00	0.00	211.44	1,425.47	0.00	1,745.95	\$ -	\$ (1,425.47)
Total Mayor Expense	6,603.06	6,005.25	4,731.49	31,508.82	36,031.50	31,418.60	\$ 72,041.00	\$ 40,532.18