

AGENDA  
NITRO CITY COUNCIL  
JUNE 4, 2019  
7:00 pm

CALL TO ORDER: Mayor Dave Casebolt  
Ward 1 Councilwoman Donna Boggs  
Ward 3 Councilwoman Laurie Elkins  
Councilman at Large Bill Javins  
Councilman at Large Andy Shamblin

Recorder Rita Cox  
Ward 2 Councilman Bill Racer  
Ward 4 Councilman Michael Hill  
Councilman at Large John Montgomery

INVOCATION/PLEDGE OF ALLEGIANCE

FUTURE DATES OF COUNCIL: June 18, July 2 and 16

APPROVAL OF COUNCIL MINUTES: May 7 and 21

OLD BUSINESS

BUDGET REVISION: John Young

NEW BUSINESS

OPEN BIDS FOR STRIPER: Recorder Rita Cox

LIMITED EDITION PRINT: Kim Reed

ATTORNEY REPORT

TREASURER REPORT

MAYOR COMMENTS

COUNCIL COMMENTS

PUBLIC COMMENTS

EXECUTIVE SESSION/PROPERTY PURCHASE/NITRO BUILDING COMMISSION:  
Mayor Dave Casebolt

ADJOURNMENT

NITRO CITY COUNCIL  
MINUTES  
MAY 7, 2019

**DRAFT COPY**

**CALL TO ORDER:** The meeting was called to order at 7:00 pm with the following in attendance: Mayor Dave Casebolt, Recorder Rita Cox, Ward 1 Councilwoman Donna Boggs, Ward 2 Councilman Bill Racer, Ward 3 Councilwoman Laurie Elkins, Ward 4 Councilman Michael Hill, Councilmen at Large Bill Javins, John Montgomery, and Andy Shamblin, and City Attorney Johnnie Brown. City Treasurer John Young was absent.

**INVOCATION/PLEDGE OF ALLEGIANCE:** The Invocation was given by Councilman Shamblin and the Pledge of Allegiance was led by Councilman Javins.

**FUTURE DATES OF COUNCIL:** Mayor Casebolt said the future dates of Council are May 7 and June 4 and 18.

**APPROVAL OF COUNCIL MINUTES:** RECORDER COX MADE THE MOTION TO APPROVE THE MINUTES OF APRIL 16 MEETING OF COUNCIL WITH COUNCILMAN JAVINS MAKING A SECOND. THE MOTION CARRIED.

RECORDER COX MADE THE MOTION TO APPROVE THE MINUTES OF THE EMERGENCY MEETING APRIL 22. COUNCILWOMAN ELKINS SECONDED THE MOTION AND VOTE WAS UNANIMOUS FOR THE MOTION.

**GREATER NITRO YOUTH FOUNDATION:** Nitro High School Principal Jason Redman presented Council with a check for \$15,000 from the Greater Nitro Youth Foundation for the Nitro Pool upgrades. Principal Redman said \$10,000 is from an anonymous donor through the BB&T Wealth Management Department and \$5000 from Greater Nitro Youth Foundation.

**OPEN GOVERNMENT PROPOSAL/WV AUDITOR'S OFFICE:** Anthony Woods of the WV Auditor's Office said Nitro has been chosen among a few other cities and towns to participate in a pilot program called Project Mountaineer OpenGov allowing for transparency in city finances to make them available online to the public can so that they can see what is being paid out through financial reporting tools. COUNCILMAN RACER MADE THE MOTION THAT NITRO PARTICIPATE IN THE OPEN GOVERNMENT PROGRAM WITH WV AUDITOR. COUNCILWOMAN ELKINS MADE A SECOND TO THE MOTION. VOTE WAS UNANIMOUS FOR THE MOTION.

**RESOLUTION HONORING AND REMEMBERING THE FLAG:** COUNCILMAN SHAMBLIN MADE THE MOTION THAT COUNCIL APPROVE THE RESOLUTION TO ACCEPT AND FLY THE GOLD STAR FAMILY FLAG WITH A SECOND BY COUNCILMAN MONTGOMERY. THE MOTION CARRIED.

**OLD BUSINESS**

**SECOND READING LAND REUSE AGENCY ORDINANCE:** COUNCILMAN MONTGOMERY MADE THE MOTION THAT COUNCIL PASS ON SECOND READING THE LAND REUSE AGENCY WITH A SECOND BY COUNCILMAN JAVINS. VOTE WAS UNANIMOUS FOR THE MOTION.

**RECOMMENDATION FIRE DEPARTMENT BIDS:** RECORDER COX MADE THE MOTION THAT COUNCIL ACCEPT THE BID FROM STEPP COMPANY FOR THE NEW GARAGE DOORS FOR THE FIRE DEPARTMENT WITH A SECOND BY COUNCILMAN JAVINS. THE MOTION CARRIED.

**STREETSCAPE RESOLUTION:** RECORDER COX MADE THE MOTION THAT COUNCIL PASS THE RESOLUTION ENDORSING THE NEXT PHASE OF STREETSCAPE. COUNCILWOMAN ELKINS MADE THE SECOND AND THE MOTION PASSED.

**NEW BUSINESS**

**POOL CONCESSION STAND PROPOSAL:** Councilman Javins said that he would recommend that Council contract with Tim Arnott to run the concession stand at the pool. Councilman Shamblin said that the concessions are not profitable the way the city has been operating the facility so he agreed. Councilman Montgomery said that he agrees but Council cannot waive the B&O a tax. **COUNCILMAN SHAMBLIN MADE THE MOTION THAT COUNCIL ACCEPT THE RECOMMENDATION OF THE RECREATION COMMITTEE TO ACCEPT THE CONTRACT WITH TIM ARNOTT TO RUN THE NITRO POOL CONCESSION STAND CONTINGENT ON THE ATTORNEY FOR THE CITY APPROVING THE LEGALITY OF THE CONTRACT. THERE WAS A SECOND BY COUNCILWOMAN ELKINS AND THE MOTION PASSED.**

**RECREATION COMMITTEE REQUESTS:** Jim Caudill reported that the pool liner has been removed and the work on the concrete has been started. He said they are going to purchase new lawn chairs for the pool area and charge a fee to rent them.

**LITTLE LEAGUE:** Ivan Meadows said the Challenger League will be celebrating the 30<sup>th</sup> year of operation on Saturday, May 11, at 10:00 am. He said that it began 30 years ago with about 20 participants and now is up to over 50 participants with games being held on Thursday and Saturday mornings at 10:00 on the Little League Field.

He said that the city will again host the tournament for West Virginia 10, 11, 12 yearold girls softball beginning July 12. **RECORDER COX MADE THE MOTION THAT COUNCIL APPROVE MONEY FOR A POOL AND PIZZA PARTY ON JULY 12 FOR THE 10, 11, 12 YEAROLD SOFTBALL PLAYERS. THERE WAS A SECOND BY COUNCILMAN HILL. VOTE WAS UNANIMOUS FOR THE MOTION TO CARRY.**

**ATTORNEY REPORT:** Johnnie Brown did not have a report.

**TREASURER REPORT:** RECORDER COX MADE THE MOTION TO ACCEPT THE REPORTS SUBMITTED BY JOHN YOUNG. THE SECOND WAS BY COUNCILMAN JAVINS AND THE MOTION CARRIED.

**MAYOR COMMENTS:** Mayor Casebolt said the Horse Parade will be Saturday at noon with a ceremony following in the Nitro Memorial Park to honor all veterans.

Mayor Casebolt presented Ivan Meadows with the Spirit of the City honor for May for all his years of volunteer work in the city.

**COUNCIL COMMENTS:** Councilwoman Elkins thanked the city and citizens for the support for the Nitro High School Softball Team and the trip to the WV Championship games.

Recorder Cox thanked the donor and the Greater Nitro Youth Foundation for the money for the work on the pool.

**PUBLIC COMMENTS:** There were no public comments.

NITRO BUILDING COMMISSION/PROPERTY PURCHASE PROPOSAL/EXECUTIVE SESSION: COUNCILMAN JAVINS MADE THE MOTION TO GO INTO EXECUTIVE SESSION TO DISCUSS THE PROPOSAL FOR THE PURCHASE OF PROPERTY. THERE WAS A SECOND BY COUNCILMAN SHAMBLIN AND A VOTE FOR THE MOTION.

EXECUTIVE SESSION BEGINS: 8:02 PM  
EXECUTIVE SESSION ENDS: 8:25

COUNCILWOMAN DONNA BOGGS MADE THE MOTION THAT COUNCIL SUPPORT THE NITRO BUILDING COMMISSION IN ENTERING INTO THE PURCHASE OF THE HAIKAL PROPERTY ON FIRST AVENUE BETWEEN 22<sup>ND</sup> AND 23<sup>RD</sup> STREET WITH \$200,000 BEING PAID AT CLOSING AND \$200,000 BEING PAID IN JANUARY, 2020. THERE WAS A SECOND BY COUNCILWOMAN LAURIE ELKINS AND A UNANIMOUS VOTE FOR THE MOTION.

ADJOURNMENT: COUNCILMAN RACER MADE THE MOTION TO ADJOURN AND COUNCILMAN JAVINS MADE THE SECOND. THE MOTION PASSED.

  
\_\_\_\_\_  
DAVE CASEBOLT, MAYOR

\_\_\_\_\_  
RITA COX, RECORDER

NITRO CITY COUNCIL  
MINUTES  
MAY 21, 2019

DRAFT COPY

**CALL TO ORDER:** Mayor Casebolt called the meeting to order at 7:00 pm in Council Chambers. Attending with Mayor Dave Casebolt were Recorder Rita Cox, Ward 2 Councilman Bill Racer, Ward 3 Councilwoman Laurie Elkins, Ward 4 Councilman Michael Hill, Councilmen at Large Bill Javins, John Montgomery, and Andy Shamblin, City Attorney Johnnie Brown, and City Treasurer John Young. Ward 1 Councilwoman Donna Boggs was not present.

**INVOCATION/PLEDGE OF ALLEGIANCE:** The Invocation was given by Councilman Shamblin and the Pledge of Allegiance was led by Councilman Hill.

**FUTURE DATES OF COUNCIL:** Mayor Casebolt said the future dates of Council are June 4 and 18 and July 2 and 16.

**APPROVAL OF COUNCIL MINUTES:** Recorder Cox said the minutes of May 7 are not ready and will be presented at the next meeting.

**SOLAR HOLLER PRESENTATION:** Leah from Solar Holler gave Council information about Solar Holler, a WV based company that helps residential, private businesses and nonprofits to convert and use solar energy. She said the project will cost the city approximately \$156,868 and show a savings of about \$341,339 over the next 30 years. She said that it should pay for itself and financing will be included. Mayor Casebolt said he will talk with Council about funding the panels. **RECORDER COX MADE THE MOTION TO FORM A COMMITTEE CONSISTING OF COUNCILMAN MONTGOMERY, RECORDER COX, MAYOR CASEBOLT AND TREASURER YOUNG TO STUDY THE PROPOSAL AND REPORT BACK TO COUNCIL. THERE WAS A SECOND BY COUNCILMAN JAVINS AND THE MOTION PASSED WITH A UNANIMOUS VOTE.**

**OLD BUSINESS**

**NITRO DEVELOPMENT AUTHORITY PROPOSAL:** NDA Executive Director Kim Reed said the NDA Board is funded from rental income and sign rental and is on track to run out of money to pay a full time employee. She said that the proposal put together by Tom Heywood by Bowles Rice said the city should consider hiring an urban planner. Mayor Casebolt said that the NDA Board and Kim Reed are both great resources and we may need to know what the job of the NDA is. Councilman Shamblin said that the Land Reuse Agency may fill some of the jobs that the NDA is asked to do. **COUNCILMAN SHAMBLIN MADE THE MOTION TO TABLE THE NDA PROPOSAL TO A FUTURE MEETING ONCE IT IS DETERMINED WHAT THE LAND REUSE AGENCY IS EXPECTED TO DO. COUNCILMAN RACER SECONDED THE MOTION AND THE VOTE WAS UNANIMOUS FOR THE MOTION.**

**BIDS FOR DEMO OF STRUCTURES:** Recorder Cox said that three bids have been received for the demo of 4043 40<sup>th</sup> Street: TLC \$8400; DANA CASTO \$8800; and WV DEMOLITON \$13,500 and to demo 4054 40<sup>th</sup> Street the bids are as follows: TLC \$7200; DANA CASTO \$7500; WV DEMOLITION \$8500.

**COUNCILMAN MONTGOMERY MADE THE MOTION TO APPROVE THE DEMOLITION OF THE STRUCTURES GIVING CODE ENFORCEMENT OFFICER JONATHAN ATKINS THE AUTHORITY TO APPROVE THE DEMOLITION OF BOTH STRUCTURES. THERE WAS A SECOND BY COUNCILWOMAN ELKINS AND A VOTE FOR THE MOTION.**

PARK AVENUE PRINT REQUEST: Nitro High School students Piper Vance and Hannah Mangus requested \$3500 to purchase equipment to be used for a business class in Nitro High School that would help establish a student run business to print t-shirts. Councilman Montgomery questioned whether Council can fund an entity with public money that will compete with private businesses. COUNCILMAN MONTGOMERY MADE THE MOTION TO TABLE TO STUDY THE LEGALITY OF THE REQUESTS. COUNCILMAN RACER SECONDED THE MOTION AND THE MOTION CARRIED.

DRAFT COPY

ATTORNEY REPORT: Johnnie Brown said he would address Council in Executive Session.

TREASURER REPORT: COUNCILMAN MONTGOMERY MADE THE MOTION TO ACCEPT THE TREASURER REPORT. THE SECOND WAS BY COUNCILWOMAN ELKINS AND VOTE WAS FOR THE MOTION.

MAYOR COMMENTS: Mayor Casebolt said there would be about 75 motorcycle riders who will come for a brief ceremony on Thursday morning at the Memorial Park on their way to Washington on the Ride for the Wall at 8:30 am. He said the public is welcome.

EXECUTIVE SESSION/PERSONNEL: COUNCILMAN RACER MADE THE MOTION TO GO INTO EXECUTIVE SESSION FOR A PERSONNEL MATTER AND THERE WAS A SECOND BY COUNCILMAN HILL. VOTE WAS FOR THE MOTION.

EXECUTIVE SESSION BEGINS: 7:50 pm

EXECUTIVE SESSION ENDS: 8:25 PM

ADJOURNMENT: COUNCILWOMAN ELKINS MADE THE MOTION TO ADJOURN WITH COUNCILMAN SHAMBLIN MAKING A SECOND. THE MOTION PASSED.

  
\_\_\_\_\_  
DAVE CASEBOLT, MAYOR

\_\_\_\_\_  
RITA COX, RECORDER

Ora Ash, Deputy State Auditor  
 West Virginia State Auditor's Office  
 153 West Main Street, Suite C  
 Clarksburg, WV 26301  
 Phone: 627-2415 ext. 5114  
 Fax: 627-2417

**REQUEST FOR REVISION TO APPROVED BUDGET**

Subject to approval of the state auditor, the governing body requests that the budget be revised prior to the expenditure or obligation of funds for which no appropriation or insufficient appropriation currently exists. (§ 11-8-26a)

CONTROL NUMBER  
 Fiscal Year Ending: **2019**  
 Fund: **1**  
 Revision Number: **5**  
 Pages: **1**

City of Nitro  
 GOVERNMENT ENTITY  
 PO Box 308  
 STREET OR PO BOX  
 Nitro  
 CITY  
 25143  
 ZIP CODE

Person To Contact Regarding Request:  
 Name: **John H Young, CPA**  
 Phone: **304 755-0702**  
 Fax: **304 755-7502**

Municipality  
 Government Type

**REVENUES: (net each acct.)**

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
305	Business and Occupation Tax	1,653,000	525,000		2,178,000
	#N/A				
	#N/A				
	#N/A				
	#N/A				
	#N/A				

**NET INCREASE/(DECREASE) Revenues (ALL PAGES)**

525,000

Explanation for Account # 378, Municipal Specific:  
 Explanation for Account # 369, Contributions from Other Funds:

**EXPENDITURES: (net each account category)**

(WV CODE 7-1-9)

ACCOUNT NUMBER	ACCOUNT DESCRIPTION	PREVIOUSLY APPROVED AMOUNT	(INCREASE)	(DECREASE)	REVISED AMOUNT
411	Recorder's Office	67,835	4,000		71,835
413	Treasurer's Office	72,112	2,000		74,112
900	Parks & Recreation	141,777	28,000		169,777
901	Visitors Bureau	109,000	25,000		134,000
436	Building Inspection	129,411	14,000		143,411
750	Streets and Highways	508,426	132,000		640,426
	#N/A				
976	Public Safety	222,000	150,000		372,000
977	Street and Transportation	25,000	20,000		45,000
978	Health and Sanitation	147,900	120,000		267,900
979	Culture and Recreation	166,298	30,000		196,298

**NET INCREASE/(DECREASE) Expenditures**

*Rita Osh*  
 AUTHORIZED SIGNATURE OF ENTITY  
 6/4/19  
 APPROVAL DATE

APPROVED BY THE STATE AUDITOR  
 BY: Deputy State Auditor, Local Government Services Division Date



RESOLUTION

At a regular session of the municipal council, held  
(Month, day and year) June 4th, 2019, the following order  
was made and entered:

SUBJECT: The revision of the Levy Estimate (Budget) of the  
(Town or City of) City of Nitro. The following  
resolution was offered:

RESOLVED: That subject to approval of the State Auditor as ex  
officio chief inspector of public offices the municipal council  
does hereby direct the budget be revised PRIOR TO THE EXPENDITURE  
OR OBLIGATION OF FUNDS FOR WHICH NO APPROPRIATION OR INSUFFICIENT  
APPROPRIATION CURRENTLY EXISTS, as shown on budget revision number  
5, a copy of which is entered as part of this record.

The adoption of the foregoing resolution having been moved by  
Councilman Javins, and duly seconded by  
Councilwoman Boggs  
the vote thereon was as follows:

<u>William Javins &amp; Laurie Elkins</u>	<u>Yes</u> or No
<u>William Racer &amp; John Montgomery</u>	<u>Yes</u> or No
<u>Andy Shamblin &amp; Donna Boggs</u>	<u>Yes</u> or No
<u>Michael Hill &amp; Rita Cox</u>	<u>Yes</u> or No
_____	Yes or No

WHEREUPON, Mayor Casebolt, declared said resolution  
duly adopted, and it is therefore ADJUDGED and ORDERED that said  
resolution be, and the same is, hereby adopted as so stated above,  
and the City Recorder is authorized to fix his  
signature on the attached "Request for Revision to Approved  
Budget" to be sent to the State Auditor for approval

Jenna Reed Hill, SC teacher

Limited Edition series print maker

12x18 print

Takes 3 months to create slab, complete carving and ink print each one individually.

South Charleston – completed as a school project

St. Albans – completed as a commissioned product by City Council, sold for Founder's Day Celebration. Each print was sold for \$35.00, with \$25.00 going back to the artist.

Nitro – currently working on final draft- if approved by council, project would be completed to sell for Boomtown Days, which the artist would set up a booth to answer questions and help sell numbered limited-edition prints.

Charleston – next in the series

Artist requires \$25 for each print. For her 100-print minimum order she would require \$2,500 for her work.

Prints could be pre-sold for a pre-determined price, perhaps \$30-\$40, and \$40-\$50 during Boomtown Days.

I already have 12 inquiries about pre-orders.

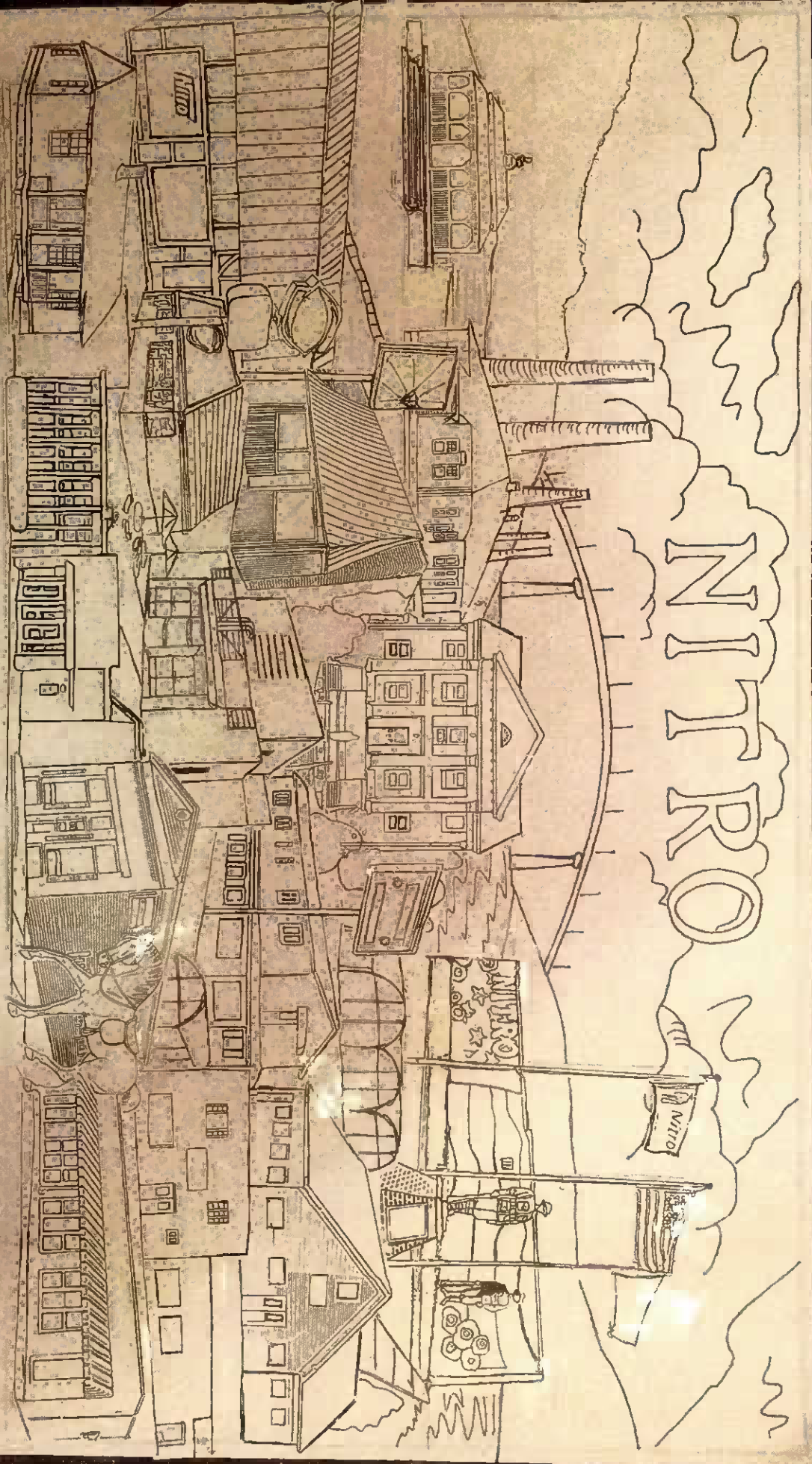
Kim Reed

Executive Director

Nitro Development Authority

# NITRO

A Living Memorial to World War I



# STAALBANS



Gateway to the Coal River

# SOUTH CHARLESTON



# Nitro CVB

## Agenda

June 4, 2019

- Call To order
- Determination of Quorum
- Minutes of last meeting
- Financial Update
  - 2019/2020 Budget
  - Director's Raise
- Director's Update
  - City Website – Event Calendar
  - Get Out and Move Campaign – WVU Extension
  - Nitro Girls Softball
  - Cruz-N & Movie Night
- New Business
  - CVB & HTA Upcoming Meetings
- Old Business
- Other
- Adjourn

## **Minutes**

### **The City of Nitro Convention and Visitors Bureau**

**May 7, 2019**

The Nitro Convention and Visitors Bureau met on Tuesday, May 7, 2019. The meeting was called to order in the training room of the Nitro Police Station. Those in attendance were Bill Racer, Bill Fortune, Bill Javins, Julia Washington, Ivan Meadows, Susan Valleau, Carman Kostelansky and Mayor David Casebolt. Also, in attendance was CVB Executive Director Joe Stevens.

A quorum was determined to be present and the minutes were reviewed and a motion to accept the minutes was made by Mayor Casebolt and seconded by Susan Valleau. The motion was adopted.

A financial report was presented and a motion to accept the report was made by Bill Javins and seconded by Bill Fortune. The motion was adopted.

Joe Stevens brought the board of the progress being made on the city's new website. The website is up online at this time, a couple tweaks still need to be done. The board was brought up to date on the upcoming All Horse Parade and Veterans Ceremony. Director Valleau said everything was in place for the parade. Stevens informed the board that due to an illness, General Tackett wouldn't be the keynote speaker and that a new speaker had been set up, David Bush of the American Legion Post 187 in Winfield. The board was also informed of the success of the city's Get and Move Campaign being overseen by the CVB. Stevens informed the board that a nutritional program had been added to the Get Out and Move Campaign, the program will begin May 30 and taught by WV Extension.

Board member Meadows discussed the Challenge Baseball program going on Saturday at the City Park, if it rains it will be in the Nitro High School Gym. He also informed the board that the City would be hosting a Girl's State Softball Tournament for ages 10 -- 12 and will feature 10 teams on July 12.

Board member Fortune discussed the Letter Carrier Food Donation Day occurring on Saturday and that the donated food would be going to the Nitro CVB.

The board also heard from Tim Arnett about the Comic Book vendor show, Bat Con, he will be conducting in town in the month of June.

The meeting was adjourned at 6:30 pm with the next meeting to take place, Tuesday, June 4, 2019.

CITY OF NITRO CONVENTION & VISITORS CY  
Balance Sheet  
May 31, 2019

ASSETS

Current Assets		
Regular Checking Account	\$	<u>64,807.15</u>
Total Current Assets		64,807.15
Property and Equipment		
Furniture and Fixtures		2,000.00
Equipment		6,095.48
Accum. Depreciation		<u>(4,915.00)</u>
Total Property and Equipment		3,180.48
Other Assets		
Total Other Assets		<u>0.00</u>
Total Assets	\$	<u><u>67,987.63</u></u>

LIABILITIES AND CAPITAL

Current Liabilities		
Accrued Expenses	\$	<u>6,019.11</u>
Total Current Liabilities		6,019.11
Long-Term Liabilities		
Total Long-Term Liabilities		<u>0.00</u>
Total Liabilities		6,019.11
Capital		
Retained Earnings		24,278.52
Net Income		<u>37,690.00</u>
Total Capital		<u>61,968.52</u>
Total Liabilities & Capital	\$	<u><u>67,987.63</u></u>



CITY OF NITRO CONVENTION & VISITORS CY  
Income Statement  
For the Eleven Months Ending May 31, 2019

CITY OF NITRO CONVENTION & VISITORS CY  
Income Statement  
For the Eleven Months Ending May 31, 2019

Revenues

	Current Month Actual	Current Month Budget	Current Month LY	Year to Date Current Year	Year to Date Budget	Year to Date LY
Prior Year Carryforward	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00	\$ 0.00
Sales-Booth Rentals	0.00	0.00	0.00	1,620.00	0.00	0.00
Sales-Snack Stand	0.00	0.00	0.00	0.00	0.00	2,140.00
Events Registration	0.00	0.00	0.00	1,670.00	0.00	0.00
Program Service Revenue	0.00	8,000.00	17,092.47	80,956.42	88,000.00	87,852.56
Sale of Cookbooks	0.00	0.00	0.00	470.00	0.00	444.85
Sponsorship Income	0.00	500.00	0.00	4,150.00	5,500.00	0.00
Contributions-Restricted	0.00	0.00	0.00	0.00	0.00	2,255.00
Other Income	0.00	166.67	0.00	0.00	1,833.37	0.00
<b>Total Revenues</b>	<b>0.00</b>	<b>8,666.67</b>	<b>17,092.47</b>	<b>88,866.42</b>	<b>115,918.91</b>	<b>92,692.41</b>

Expenses

	Current Month Actual	Current Month Budget	Current Month LY	Year to Date Current Year	Year to Date Budget	Year to Date LY
Cost of Sales-Fireworks	0.00	375.00	0.00	0.00	4,125.00	0.00
Cost of Festivals	0.00	333.34	0.00	300.00	3,666.74	0.00
Materials Purchased	0.00	0.00	(350.00)	1,590.00	0.00	12,145.66
Purchase Returns and Allowance	0.00	0.00	0.00	100.00	0.00	0.00
Winnings & Trophies	0.00	0.00	300.00	0.00	0.00	2,206.27
Sponsorships	0.00	1,041.67	636.38	5,283.65	11,458.37	18,316.23
Sponsorships Bands	0.00	583.34	500.00	5,000.00	6,416.66	6,351.00
<b>Total Costs of Goods Sold</b>	<b>0.00</b>	<b>2,333.35</b>	<b>1,086.38</b>	<b>12,273.65</b>	<b>25,666.77</b>	<b>39,019.16</b>

Expenses

	Current Month Actual	Current Month Budget	Current Month LY	Year to Date Current Year	Year to Date Budget	Year to Date LY
Grant and Allocation Exp.	0.00	0.00	0.00	0.00	0.00	50.00
Bank Charges Expense	0.00	0.00	8.00	75.06	0.00	503.59
Advertising	8.00	833.34	0.00	501.22	9,166.74	18,599.05
Professional Services	12,753.89	2,386.67	2,500.00	24,254.44	26,253.37	15,000.00
Employee Benefit Programs Exp	0.00	375.00	0.00	0.00	4,125.00	3,641.46
Dues & Subscriptions	57.24	41.67	218.61	2,179.44	458.37	3,106.11
Social Media Expense	0.00	0.00	0.00	1,046.19	4,583.37	619.70
Supplies Expense	0.00	333.34	0.00	2,269.84	3,666.74	2,068.25
Telephone Expense	0.00	230.00	0.00	0.00	2,530.00	742.91
Postage and Shipping Expense	0.00	100.00	0.00	34.46	1,100.00	187.90
Occupancy Expense	600.00	600.00	600.00	6,600.00	6,600.00	6,600.00
Equipment Rental Expense	0.00	0.00	0.00	617.50	0.00	0.00
Insurance Expense	0.00	46.42	0.00	1,389.62	510.62	537.00
Maintenance Expense	0.00	72.50	0.00	0.00	797.50	870.00
Printing Expense	0.00	333.34	0.00	0.00	3,666.74	0.00
Travel Expense	0.00	83.34	0.00	0.00	916.74	119.20
Confereces Expense	0.00	41.67	0.00	0.00	488.37	0.00
Meetings Expense	0.00	0.00	0.00	0.00	0.00	289.13
Payroll Tax Expense	0.00	0.00	0.00	(65.00)	0.00	1,082.15
Wages Expense	0.00	0.00	0.00	0.00	0.00	15,208.34
<b>Total Expenses</b>	<b>13,419.13</b>	<b>8,227.31</b>	<b>4,412.99</b>	<b>51,176.42</b>	<b>90,500.33</b>	<b>108,263.95</b>
<b>Net Income</b>	<b>\$ (13,419.13)</b>	<b>\$ 439.36</b>	<b>\$ 12,679.48</b>	<b>\$ 37,690.00</b>	<b>\$ 25,418.58</b>	<b>\$ (15,571.54)</b>

For Management Purposes Only

For Management Purposes Only

**CITY OF NITRO CONVENTION & VISITORS CY**  
**Account Register**  
**For the Period From May 1, 2019 to May 31, 2019**  
**10200 - Regular Checking Account**

Filter Criteria includes: Report order is by Date.

<b>Date</b>	<b>Trans No</b>	<b>Type</b>	<b>Trans Desc</b>	<b>Deposit Amt</b>	<b>Withdrawal Amt</b>	<b>Balance</b>
			Beginning Balance			78,226.28
5/2/19	3229	Withdraw	SUDDENLINK		57.24	78,169.04
5/3/19	3330	Withdraw	NITRO DEVELOPMENT		600.00	77,569.04
5/30/19	3331	Withdraw	CITY OF NITRO		12,307.70	65,261.34
5/30/19	3332	Withdraw	TSG CONSULTING		446.19	64,815.15
5/31/19	05/31/19	Other	Service Charge		8.00	64,807.15
			<b>Total</b>		<b>13,419.13</b>	

Nitro CVB  
Budget 2019-2020

Revenue

Tax	\$ 96,000.00	Last year's tax
Sponsorships	\$ 4,000.00	Projected sponsorships
Sales	\$ 2,000.00	Registrations, vendors, cookbooks, etc.
Grants		
Total	\$ 102,000.00	

Advertising	\$ 12,000.00	
Bands	\$ 8,000.00	
Festivals expense	\$ 4,350.00	
Fireworks	\$ 5,000.00	
Sponsorships	\$ 12,500.00	
Professional Services	\$ 7,000.00	Video, Photography, IT
Employee benefits	\$ 4,725.00	PEIA
Dues and subscriptions	\$ 1,000.00	
Web & Social Media	\$ 8,000.00	
Supplies	\$ 4,000.00	
Telephone	\$ 800.00	
Postage	\$ 1,500.00	
Insurance	\$ 600.00	
Occupancy	\$ 7,200.00	
Maintenance	\$ 500.00	
Printing	\$ 3,500.00	
Travel	\$ 2,000.00	
Conferences	\$ 1,000.00	
Payroll Tax	\$ 1,525.00	
Wages	\$ 16,800.00	
Total	\$102,000.00	

Sponsorships (Detailed)

Car Club	\$ 3,000.00
Beer Festival	\$ 3,500.00
Horse Parade	\$ 800.00
CVB Joint Sponsorships	\$ 3,000.00
Total	\$ 10,300.00