

AGENDA  
NITRO CITY COUNCIL  
MARCH 21, 2017  
7:00 pm

CALL TO ORDER: Mayor Dave Casebolt      Recorder Rita Cox  
Ward 1 Councilwoman Donna Boggs      Ward 2 Councilman Bill Racer  
Ward 3 Councilwoman Laurie Elkins      Ward 4 Councilman Michael Hill  
Councilman at Large Bill Javins      Councilman at Large John Montgomery  
Councilman at Large Andy Shamblin

INVOCATION/PLEDGE OF ALLEGIANCE

✓ FUTURE DATES OF COUNCIL: 6:00 pm Budget Meeting March 27, April 4 and 18

✓ APPROVAL OF COUNCIL MINUTES: March 7, 2017

✓ OLD BUSINESS

✓ OPEN BIDS FOR WORK ON THE EXTERIOR OF CITY HALL: Recorder Rita Cox

✓ RENTAL OF PORTABLE TOILETS AT ROBERT C. BYRD BOAT LAUNCH: Councilman Bill Javins

NEW BUSINESS

✓ NITRO HIGH SCHOOL SHOW CHOIR COMPETITION/MARCH, 2018: Jane Fisher and Doug Meadows

✓ NITRO ELEMENTARY REQUESTING HALF OF COST FOR CLEANING MACHINE (\$1950): Christy Wageman

✓ ATTORNEY REPORT: Johnnie Brown

✓ TREASURER REPORT: John Young

MAYOR COMMENTS

COUNCIL COMMENTS

PUBLIC COMMENTS

ADJOURNMENT

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NITRO CITY COUNCIL  
MINUTES  
MARCH 7, 2017

CALL TO ORDER: Mayor Dave Casebolt called the meeting to order at 7:00 pm in Council Chambers. Attending with Mayor Casebolt were Ward 1 Councilwoman Donna Boggs, Ward 2 Councilman Bill Racer, Ward 3 Councilwoman Laurie Elkins, Ward 4 Councilman Michael Hill, Councilmen at Large Bill Javins, Andy Shamblin and John Montgomery, City Attorney Johnnie Brown, and City Treasurer John Young.

INVOCATION/PLEDGE OF ALLEGIANCE: The Invocation was given by Councilman Shamblin and the Pledge of Allegiance was led by Councilman Hill.

FUTURE DATES OF COUNCIL: Mayor Casebolt said the future dates of Council are March 21 and April 4 and 18.

APPROVAL OF COUNCIL MINUTES: RECORDER COX MADE THE MOTION FOR APPROVAL OF THE FEBRUARY 21 MINUTES. THERE WAS A SECOND BY COUNCILMAN JAVINS AND THE MOTION CARRIED.

OLD BUSINESS

Mayor Casebolt reported that there was no Old Business to take care of at the current meeting.

NEW BUSINESS

REQUEST TO ABANDON SECTION OF LAKEVIEW PROPERTY TO KEVIN MUSILLI: Mayor Casebolt said that while Randy McDavid was in the process of selling a portion of Lakeview to Kevin Musilli who planned to build a house on the property there was a small triangle shape portion of land that belonged to the City of Nitro. He said Mr. Musilli is preparing to construct a house and would like to purchase the small piece of land because his property surrounds it. COUNCILMAN SHAMBLIN MADE THE MOTION THAT THE CITY SELL THE PROPERTY TO KEVIN MUSILLI FOR \$10.00 WITH THE RESPONSIBILITY OF THE CHANGES IN THE DEED BEING THE RESPONSIBILITY OF KEVIN MUSILLI. THERE WAS A SECOND BY RECORDER COX. Johnnie Brown said that the city has the right to transfer real property that is valued less than \$1000.00 which is what the property comes in under. THE MOTION CARRIED.

BUDGET REVISION AND RESOLUTION/GENERAL FUND: RECORDER COX MADE THE MOTION THAT COUNCIL APPROVE THE BUDGET REVISION AND RESOLUTION INCREASING THE GENERAL FUND BY \$185,000. THE SECOND WAS BY COUNCILMAN JAVINS AND THE MOTION CARRIED WITH A UNANIMOUS VOTE.

BUDGET REVISION AND RESOLUTION/COAL SEVERANCE FUND: RECORDER RITA COX MADE THE MOTION THAT COUNCIL APPROVE THE BUDGET REVISION AND RESOLUTION FOR THE COAL SEVERANCE FUND INCREASING THE SENIOR PROGRAM AND COUNCIL BUDGET WITH A SECOND BY COUNCILMAN JOHN MONTGOMERY. THE VOTE WAS FOR THE MOTION.

TREASURER REPORT: COUNCILWOMAN LAURIE ELKINS MADE THE MOTION TO ACCEPT THE TREASURER REPORT WITH A SECOND BY RECORDER COX. THE MOTION CARRIED.

ATTORNEY REPORT: City Attorney did not have a report but said he was prepared to take questions from Council.

MAYOR COMMENTS: Mayor Casebolt said that on May 24 the city will host motorcyclists that are participating in the Run For the Wall for the annual Memorial Day trip to the Vietnam Wall. He said that the group usually goes to Hurricane but due to construction at the Hurricane Park we are hosting them here in Nitro. According to Mayor Casebolt they will be at the Memorial Park on the corner of 21<sup>st</sup> Street and Second Avenue and staying in tents, motels and various venues in the area.

COUNCIL COMMENTS: Councilwoman Laurie Elkins said she had recently talked with Public Works about some concerns in Ward 3 concerning the alley and she was pleased with the response of the workers. She said cats continue to be a problem in Ward 3. Mayor Casebolt said that it was a common problem in town.

PUBLIC COMMENTS: Bob Schamber said the Nitro Seniors are still active and they have been having a good turnout to lunch and the events.

Bill Fortune said that on March 24 and 25 the Nitro Mission Team will have a dinner theater that will tell the history of Nitro from 1917 to 2017 by characters who are brought alive through reenactments and story telling. The money made will go to the food pantry and a full dinner will be served at St. Paul's Methodist Church.

ADJOURNMENT: COUNCILMAN BILL JAVINS MADE THE MOTION FOR ADJOURNMENT WITH A SECOND BY COUNCILWOMAN DONNA BOGGS. THE MOTION CARRIED.

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DAVE CASEBOLT, MAYOR

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RITA COX, RECORDER

## David Casebolt

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**From:** Christy Wageman <christy@taborlindsay.com>  
**Sent:** Tuesday, March 7, 2017 9:10 AM  
**To:** dcasebolt@cityofnitro.org  
**Subject:** Lowes

Thank you for the drawings from Lowes. I have already forwarded everything to Bayer and hope to get a start date for the project. I have one quick questions who did the drawings? When I order the material I would like to talk with whoever worked and drew up the project. THANK YOU!

We received the check from the Kanawha County Commission for four more laptops, which makes 14 this school year. I am still working with Dell, I am hoping they will donated laptops to the school too.

I have contacted Outterbox to see if we can get 20 iPad cases donated. They are \$100.00 each, CRAZY! I am still working on a plan to start the next project of purchasing at least 20 iPad for the start of the new school year. I know this will really help K-2 grade. After looking over your WHAT DO WE WANT TO ACCOMPLISH handout I am even more convinced this will challenge kids that are excelling in school and the different apps will allow them some STEM time. We just need to raise the money.

Also, the cleaning machine for Rusty was discussed at the last LSIC meeting. The cost is \$3,900. The county will pay for half the machine if the school can pay the other \$1,950.00. I know you mentioned the city might be able to help. Have you had a chance to explore if this is possible? It would make the school halls looks so much cleaner and brighter. I am shocked at the number of school that have them. I was thinking the school could do a HAT DAY and each student bring is \$1.00 for wear a hat to help with the cost too. PTO has taken on other projects and cannot help with this purchase. I hate to lose the county money. Let me know. Again, I know you are busy and appreciate your time.

I hope you are having a good week.

Christy L. Wageman  
Tabor Lindsay & Associates, PLLC  
P.O. Box 1269  
Charleston, WV 25301  
304-344-5155



# Income Statement Group Summary

For Fiscal: 2016-2017 Period Ending: 02/28/2017

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
<b>Fund: 001 - GENERAL FUND</b>					
<b>Revenue</b>					
	6,328,044.00	6,328,044.00	4,315,119.72	4,315,119.72	2,012,924.28
<b>Revenue Total:</b>	<b>6,328,044.00</b>	<b>6,328,044.00</b>	<b>4,315,119.72</b>	<b>4,315,119.72</b>	<b>2,012,924.28</b>
<b>Expense</b>					
409 - Mayor	69,060.00	69,060.00	48,110.30	48,110.30	20,949.70
410 - City Council	489,756.00	489,756.00	48,241.92	48,241.92	441,514.08
411 - Recorder	54,121.00	54,121.00	38,131.98	38,131.98	15,989.02
413 - Treasurer	69,219.00	69,219.00	46,555.03	46,555.03	22,663.97
416 - Municipal Court	111,790.00	111,790.00	56,813.39	56,813.39	54,976.61
435 - Regional Development Authority	1,916.00	1,916.00	1,988.99	1,988.99	-72.99
436 - Building Department	82,985.00	82,985.00	67,448.76	67,448.76	15,536.24
440 - City Hall	645,122.00	645,122.00	346,752.57	346,752.57	298,369.43
566 - Public Works Department	541,334.00	541,334.00	310,547.71	310,547.71	230,786.29
700 - Police Department	1,879,010.00	1,879,010.00	1,179,552.27	1,179,552.27	699,457.73
706 - Fire Department	1,712,947.00	1,712,947.00	968,395.59	968,395.59	744,551.41
707 - Dog Warden/Humane Society	30,000.00	30,000.00	2,516.27	2,516.27	27,483.73
750 - Streets & Highways	324,930.00	324,930.00	151,237.67	151,237.67	173,692.33
800 - Garbage Department	327,535.00	327,535.00	235,659.34	235,659.34	91,875.66
801 - Landfill & Incinerator Department	160,000.00	160,000.00	117,840.48	117,840.48	42,159.52
900 - Parks & Recreation	37,169.00	37,169.00	44,364.48	44,364.48	-7,195.48
901 - Visitors Bureau	103,509.00	103,509.00	72,564.38	72,564.38	30,944.62
904 - Swimming Pools	107,088.00	107,088.00	68,769.01	68,769.01	38,318.99
905 - Concessions	28,385.00	28,385.00	16,139.68	16,139.68	12,245.32
911 - Historical Commission	28,882.00	28,882.00	7,685.77	7,685.77	21,196.23
916 - Library	181,649.00	181,649.00	103,473.53	103,473.53	78,175.47
951 - Seniors	95,091.00	85,091.00	31,304.34	31,304.34	53,786.66
975 - General Government	136,466.00	136,466.00	15,441.65	15,441.65	121,024.35
976 - Public Safety	59,418.00	59,418.00	0.00	0.00	59,418.00
977 - Streets & Transportation	0.00	0.00	256,433.32	256,433.32	-256,433.32
978 - Health & Sanitation	0.00	0.00	14,482.08	14,482.08	-14,482.08
979 - Culture & Recreation	313,618.00	282,614.00	19,513.26	19,513.26	263,100.74
<b>Expense Total:</b>	<b>7,591,000.00</b>	<b>7,549,996.00</b>	<b>4,269,963.77</b>	<b>4,269,963.77</b>	<b>3,280,032.23</b>
<b>Fund: 001 - GENERAL FUND Surplus (Deficit):</b>	<b>-1,262,956.00</b>	<b>-1,221,952.00</b>	<b>45,155.95</b>	<b>45,155.95</b>	<b>-1,267,107.95</b>
<b>Fund: 002 - COAL SEVERANCE FUND</b>					
<b>Revenue</b>					
	25,912.00	25,912.00	11,705.89	11,705.89	14,206.11
<b>Revenue Total:</b>	<b>25,912.00</b>	<b>25,912.00</b>	<b>11,705.89</b>	<b>11,705.89</b>	<b>14,206.11</b>
<b>Expense</b>					
410 - City Council	0.00	0.00	7,915.00	7,915.00	-7,915.00
951 - Seniors	0.00	10,000.00	14,220.00	14,220.00	-4,220.00
979 - Culture & Recreation	10,912.00	15,912.00	0.00	0.00	15,912.00
<b>Expense Total:</b>	<b>10,912.00</b>	<b>25,912.00</b>	<b>22,135.00</b>	<b>22,135.00</b>	<b>3,777.00</b>
<b>Fund: 002 - COAL SEVERANCE FUND Surplus (Deficit):</b>	<b>15,000.00</b>	<b>0.00</b>	<b>-10,429.11</b>	<b>-10,429.11</b>	<b>10,429.11</b>
<b>Fund: 004 - SALES TAX FUND</b>					
<b>Revenue</b>					
	0.00	0.00	1,035,471.42	1,035,471.42	-1,035,471.42
<b>Revenue Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>1,035,471.42</b>	<b>1,035,471.42</b>	<b>-1,035,471.42</b>
<b>Expense</b>					
440 - City Hall	0.00	0.00	144.00	144.00	-144.00
750 - Streets & Highways	0.00	0.00	134,125.99	134,125.99	-134,125.99

**Income Statement**

For Fiscal: 2016-2017 Period Ending: 02/28/2017

Department	Original Total Budget	Current Total Budget	MTD Activity	YTD Activity	Budget Remaining
975 - General Government	0.00	0.00	50,883.39	50,883.39	-50,883.39
976 - Public Safety	0.00	0.00	115,648.32	115,648.32	-115,648.32
977 - Streets & Transportation	0.00	0.00	275,855.72	275,855.72	-275,855.72
978 - Health & Sanitation	0.00	0.00	18,264.00	18,264.00	-18,264.00
979 - Culture & Recreation	0.00	0.00	213,847.81	213,847.81	-213,847.81
<b>Expense Total:</b>	<b>0.00</b>	<b>0.00</b>	<b>808,769.23</b>	<b>808,769.23</b>	<b>-808,769.23</b>
<b>Fund: 004 - SALES TAX FUND Surplus (Deficit):</b>	<b>0.00</b>	<b>0.00</b>	<b>226,702.19</b>	<b>226,702.19</b>	<b>-226,702.19</b>
<b>Total Surplus (Deficit):</b>	<b>-1,247,956.00</b>	<b>-1,221,952.00</b>	<b>261,429.03</b>	<b>261,429.03</b>	<b>-1,483,381.03</b>



# Consolidated Balance Sheet Report

## Account Summary

As Of 02/28/2017

Account	Name	Balance	
<b>Assets</b>			
<u>001-101-101</u>	Receipts Account	2,896.56	
<u>001-101-102</u>	Disbursements Account	-47,146.14	
<u>001-101-103</u>	L GOV ACCOUNT	127.21	
<u>001-101-104</u>	Payroll Account	1,763.95	
<u>001-102-105</u>	THF Bank Account	16,291.40	
<u>001-102-106</u>	City of Nitro Hotel, Motel, Ta	110,716.45	
<u>001-102-107</u>	Fairs & Festival Account	3,382.14	
<u>001-102-108</u>	Fire Fee Fund	163,460.46	
<u>001-102-109</u>	Firemen's Equip Fund	29,628.35	
<u>001-102-110</u>	Peoples FCU CD	8,998.49	
<u>001-102-111</u>	Peoples FCU CD	90,827.33	
<u>001-102-112</u>	Peoples FCU CD	245,360.69	
<u>001-102-113</u>	Police M-Dent	42,525.99	
<u>001-102-114</u>	Police To Be Forfeited	931.01	
<u>001-102-115</u>	Police Canine Fund	162.75	
<u>001-102-116</u>	Huntington Library Acc	482.65	
<u>001-109-200</u>	Taxes Receivable	383,687.27	
<u>001-109-201</u>	Munci Fees Receivable	481,092.82	
<u>001-109-202</u>	Accts Receivable Misc	43,394.88	
<u>001-122-201</u>	Prepaid Expenes	-8,547.53	
<u>002-102-100</u>	Coal Severance Tax Acct	483.33	
<u>002-109-101</u>	Taxes Receivable Coal Sev	4,254.61	
<u>004-102-101</u>	Huntington Sales Tax	306,983.23	
<u>004-102-102</u>	Sales Tax Savings	230,417.07	
<u>004-102-103</u>	Sales Tax Fire Pension	110,000.00	
<u>004-109-104</u>	Taxes Receivable Sales Tax	432,760.42	
<u>004-114-200</u>	Due From Other Funds	100,000.00	
	<b>Total Assets:</b>	<b>2,754,935.39</b>	<b><u>2,754,935.39</u></b>
<b>Liability</b>			
<u>001-116-200</u>	Investment in San. Board	-450,689.28	
<u>001-201-230</u>	DISB - Accounts Payable	47,521.26	
<u>001-215-300</u>	Due To Other Funds	100,000.00	
<u>001-223-208</u>	State Tax Payable	3,897.00	
<u>001-224-209</u>	Firemens Pension Payable	0.03	
<u>001-224-212</u>	Public Employees Retirement	1,489.54	
<u>001-225-213</u>	Insurance Payable	20,561.74	
<u>001-227-214</u>	Fire Union	-228.00	
<u>001-227-216</u>	Other Deductions Payable	114.81	
<u>001-227-218</u>	THF PAYABLES	11,359.89	
<u>001-228-220</u>	SUTA Tax Payable	9,965.37	
<u>001-239-221</u>	Deferred Revenues	112,435.66	
<u>001-246-222</u>	OPEB Liability	2,259,031.69	
<u>004-201-236</u>	Sakes - Accounts Payable	-2,000.00	
	<b>Total Liability:</b>	<b>2,113,459.71</b>	
<b>Equity</b>			
<u>001-296-303</u>	Restricted General Fund	51,663.57	
<u>001-297-304</u>	Committed General Fund	225,946.50	
<u>001-299-301</u>	Fund Balance General Fund	198,021.88	
<u>001-299-306</u>	Unassigned General Fund	-1,066,210.88	
<u>002-298-102</u>	Assigned Coal Severance	15,167.05	
<u>004-297-106</u>	Committed Fund Balance CST	955,458.53	
	<b>Total Beginning Equity:</b>	<b>380,046.65</b>	



**Consolidated Balance Sheet Report**

**As Of 02/28/2017**

<b>Account</b>	<b>Name</b>	<b>Balance</b>
Total Revenue		5,362,297.03
Total Expense		5,100,868.00
	<b>Total Equity and Current Surplus (Deficit):</b>	<b>641,475.68</b>
	<b>Total Liabilities, Equity and Current Surplus (Deficit):</b>	<b><u>2,754,935.39</u></b>